



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

Date: **November 07, 2014**

Re: **14CT95389A Office Furniture (Chairs)**

Dear Quoter(s):

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **14CT95389A Office Furniture (Chairs)**. Except as provided herein, all terms and conditions in quote referenced above remains unchanged and in full force and effect.

Sincerely,

Carolyn Towns

Carolyn Towns
Procurement Officer

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



14CT95389A Office Furniture (Chairs)

Addendum No. 1

Page Two

This Addendum forms a part of the contract documents and modifies the original quote documents as noted below:

- **The RFQ due date and time had not changed from Thursday, November 13, 2014 at 2:00P.M. Legal local prevailing time.**
- **All questions submitted for clarification are listed on the attachment.**

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

- The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, and 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the quote due date and time **Thursday, November 13, 2014 at 2:00P.M. Legal local prevailing time.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2014.

Legal Name of Bidder

Signature of Authorized Representative

Title

1. **Questions:** Will you accept brands other than Office Star for the 200 chair bid?

Answer: No, we will not accept other brands.

2. **Questions:** We can do it either way, but assembling by us will, of course, increase the price. Which does user want? Just trying to clarify.

Answer: We would like the chairs assembled and delivered to 79 Milton Ave.

3. **Questions:** Regarding #5 on specifications sheet under Pricing Sheets . There is a small asterisks indicated price must include assembly and S/H charges. I understand the S/H charges, however I would like to clarify the assembly portion as you are also asking that these ship to your receiving warehouse @ 79 Milton Ave.

Answer: Yes, RFQ must include assembly.

4. **Questions:** Can you please tell me the preferred manufacture for the below seating, thank you!

Answer: Here is the requested information for the question.

Brand: Office Star
Collection: Work Smart
Part# EC4350

5. **Questions:** Will the end delivery location still be 79 Milton, or will the installer who assembles them deliver to alternate location? If alternate location, can you please provide address and whether this delivery can be made during Normal Business Hours.

Answer: Yes, please use the following address as an alternate location for delivery:

Fulton County Clerk of Superior
136 Pryor Street, S.W. Suite C155
Atlanta, GA 30303